



**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**

**ADMINISTRATIVE REGULATION APPENDIX A**

**Regulation Name: Overflow Schools: Appendix A: Student Overflow Form**                      **Regulation Code: BA-7.1.4A**  
**Section: Business and Administrative Services**                      **Policy Code Reference: BA-7.1**

Established:    October 24, 2023  
Revised or  
Reviewed:

**Student Overflow Form**

Student enrolment numbers and classroom utilization can fluctuate year to year. Overflow schools may be utilized in the situation where the designated home school or specialized program does not have the space available to accommodate the student(s). In such cases, Kawartha Pine Ridge District School Board (KPR) may temporarily direct new student registrations to attend a school other than their designated home school or specialized program.

As spaces become available at the designated home school, the principal will recall students in order that they were overflowed. In accordance with Board Policy BA-7.1, Student Accommodation Planning and Administrative Regulation BA-7.1.4, Overflow Schools, the overflow student may choose to attend their designated home school or continue to attend the overflow school for the remainder of the school year or if a student wishes to remain at the overflow school in subsequent school years, the overflow student would than be considered out-of-boundary and would be required to apply for a student transfer as per Board Policy BA-7.1, Student Accommodation Planning and Administrative Regulation BA-7.1.2, Student Transfers.

Student Name	Grade
Parent/Legal Guardian	Parent/Legal Guardian
Home Address	
Telephone	Email
Home School	Overflow School
Day/Month/Year	Time

Copies of this form are to be provided to: Parent(s)/Legal Guardian(s), Overflow School Principal, Student Transportation Services of Central Ontario and Planning Services.