

November 5, 2025

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

TO: Resource Committee

TOPIC: **Highlands of Millbrook (formerly Towerhill North) Neighbourhood School Attendance Area Review**

INITIATOR: April Foster, Superintendent, Business and Corporate Services
Jodi Sepkowski, Superintendent of Education
Glen Payne, Superintendent of Education

BACKGROUND

1. The Highlands of Millbrook (formerly Towerhill North) neighbourhood school was approved as part of the Ministry of Education's (MOE) 2024-2025 Capital Priorities Program. The submission requested a new 481-pupil-place elementary school and 73 licensed child care spaces in Millbrook. It is anticipated that the school will open in September of 2027.
2. At the time of submission, the business case contemplated that the construction of a new school in this community was the most appropriate permanent solution to address the accommodation pressures being experienced at Millbrook/South Cavan Public School (PS), North Cavan PS, Crestwood Intermediate School and Crestwood Secondary School (SS).
3. Since the submission of the business case in October of 2024, the Board completed its Student Accommodation Planning process for the City and County of Peterborough. One of the outcomes of this planning process was that Millbrook/South Cavan PS became part of the Kenner Collegiate Vocational Institute (CVI) Family of Schools. North Cavan PS remained part of the Crestwood SS Family of Schools.

STATUS

4. Planning Services staff have prepared a Background Study (Appendix A) which provides information regarding the school attendance area review process and relevant information of the schools involved in the review (i.e., Millbrook/South Cavan PS, and North Cavan PS).
5. To analyze enrolment patterns and boundary options, the Millbrook/South Cavan PS and North Cavan PS attendance areas have been divided into study areas (Appendix B). For the purposes of this analysis Millbrook/South Cavan PS has been divided into five study areas, and North Cavan PS has been divided into four study areas. Table 1 provides information for each study area.

Table 1: School Attendance Area Review Study Areas

Study Area	Description	Existing Enrolment (2024)	Anticipated Students from Development
M/SC-1	Walk-out distance (1.6 km) from Highlands of Millbrook neighbourhood school.	151	82
M/SC-2	Walk-out distance (1.6 km) from Millbrook/South Cavan PS	154	38
M/SC-3	Westerly portion between Syer Line and Fallis Line of the existing attendance area.	84	0
M/SC-4	Easterly area between Moore Drive and Larmer Line of the existing attendance area.	35	0
M/SC-5	Portion south of Highway 115/Larmer Line of the existing attendance area.	160	1
NC-1	Portion north of Highway 7/Morton Line of the existing school attendance area.	120	8
NC-2	Southern portion between Highway 7A and Syer Line of the existing attendance area.	60	0
NC-3	Southern portion between Morton Line and Moore Drive of the existing attendance area.	31	0
NC-4	Southern portion between Moore Drive and Syer Line (includes the Kawartha Downs development area) of the existing attendance area.	0	80

6. Administration and Planning Services staff have been working diligently to develop concepts which would balance enrolment between Millbrook/South Cavan PS, North Cavan PS and the new school (i.e., Highlands of Millbrook neighbourhood school). Two accommodation planning concepts incorporating Junior Kindergarten (JK) to Grade 6 and JK to Grade 8 models have been prepared for consideration and feedback. The selected model will be applied to both schools (i.e., both Millbrook/South Cavan PS and Highlands of Millbrook neighbourhood school would be JK to 6 or JK to 8 schools). The accommodation planning concepts are noted in items 7 and 8 of the report.

These concepts will be presented at a community engagement meeting to gather feedback from the school communities. Details pertaining to the community engagement meeting are noted in item 10 of the report. The new school will open as a JK to Grade 5/JK to Grade 7 school, therefore students within one year of transitioning to their respective intermediate/secondary schools at the time the school opens will remain at their home school or holding school (if applicable). Both Millbrook/South Cavan PS and Highlands of Millbrook neighbourhood school will be apart of the Kenner CVI Family of Schools.

7. **Concept A – Boundary Adjustment between Highlands of Millbrook neighbourhood school, Millbrook/South Cavan PS and North Cavan PS**
(Enrolment projections and a map of the proposed boundary have been included as Appendix C)
 - Highlands of Millbrook neighbourhood school – Study Areas M/SC-1, M/SC-3, NC-2, NC-3, NC-4
 - Millbrook/South Cavan PS – Study Areas M/SC-2, M/SC-4, M/SC-5
 - North Cavan PS – Study Area NC-1

8. **Concept B – Boundary Adjustment between Highlands of Millbrook neighbourhood school, Millbrook/South Cavan PS and North Cavan PS**
(Enrolment projections and a map of the proposed boundary has been included as Appendix D)
 - Highlands of Millbrook neighbourhood school – Study Areas M/SC-1, M/SC-3, M/SC-4, NC-2, NC-4
 - Millbrook/South Cavan PS – Study Areas M/SC-2, M/SC-5
 - North Cavan PS – Study Areas NC-1, NC-3

9. A community engagement meeting will be held on Thursday, November 20, 2025, at Millbrook/South Cavan PS beginning at 6:00 p.m. Opportunities to engage in a feedback process will be available on site. In addition to the feedback received at the in-person community engagement meeting, an electronic feedback option will also be available to gather additional comments.

10. Consolidated feedback and a summary of the community engagement process will be brought to the Resource Committee in February 2026.

11. A second community engagement meeting will be held on February 26, 2026 to gather additional feedback.

12. A final decision/recommendation will be made to the Board of Trustees by the end of the 2025-2026 school year.

BUDGET IMPLICATIONS

13. There will be no budget implications for the 2025-2026 budget.

Study areas were purposely designed to maximize the number of students that would be within the schools' walk-out distances and to minimize changes to the existing transportation network.

RECOMMENDATION

1. That the Highlands of Millbrook (formerly Towerhill North) Neighbourhood School Attendance Area Review Report, dated November 5, 2025, be received for information.

April Foster
Superintendent, Business and Corporate Services

Jodi Sepkowski
Superintendent of Education

Glen Payne
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