



# KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

## POLICY STATEMENT

**Policy Name:** Parent Involvement Committee  
**Section:** Board and Community

**Policy Code:** B-7.3

Established: June 22, 2006

Revised or

Reviewed: May 26, 2011; October 22, 2015, January 24, 2023

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### 1. POLICY STATEMENT

The Kawartha Pine Ridge District School Board (KPR) values the participation of parents, guardians, caregivers and community as partners in education and provides a variety of opportunities to encourage them to become involved in our schools. Together, these avenues create a robust parental involvement program.

### 2. OBJECTIVE

The Board strives to foster parental involvement and community engagement to build partnerships that support student learning. This policy recognizes that parents, guardians, caregivers and community play a vital role in the education of children and their success at school.

### 3. DEFINITIONS

Parent

Any parent, guardian or caregiver of a KPR student.

### 4. APPLICATION

This policy applies to:

- Parent Involvement Committee Members
- Kawartha Pine Ridge District School Board Staff
- Parents, guardians, caregivers, community members

### 5. RESPONSIBILITY

The Communications and Corporate Affairs area is responsible for the guidelines and directives within this policy.

## 6. POLICY

### 6.1 Role

The role of the Parent Involvement Committee is to:

- 6.1.1 support and enhance meaningful, inclusive accessible, and constructive opportunities for parental involvement in all of our schools, in order to improve student achievement and well-being;
- 6.1.2 seek out the advice and ideas of school councils, other parents and partners to plan and implement strategies to involve more parents;
- 6.1.3 provide advice to the Board based on input received from other parents, guardians and caregivers to strengthen the effectiveness of communications, events and other initiatives that affect relationships with parents and school councils; and
- 6.1.4 approve expenditures for activities or projects funded with the Ministry of Education's Parent Involvement funding.

### 6.2 Structure and Composition

The structure of the Parent Involvement Committee is as follows:

- 6.2.1 A parent will chair the committee, which will have a majority of parent members.
- 6.2.2 Each Regional School Council will elect three representatives and one alternate (parents or parental school council members) at its first meeting of the year to sit on the committee.

The committee will seek to have representation from both secondary and elementary school communities.

- 6.2.3 The term of office of some of the parent members shall be one year and the term of office of some of the parent members shall be two years.
- 6.2.4 The Parent Involvement Committee will strive to include supplemental appointments to reflect the diversity of parents within the Board, specifically to have one community representative from each region of the Board (up to three) who is not a parent or employee of the Board.

The committee will also strive to have a principal and teacher representative as a resource to the committee on a rotating basis.

- 6.2.5 The Director of Education and one trustee will sit on the committee.
- 6.2.6 The committee will meet six times each year.
- 6.2.7 According to the Education Act and Robert's Rules of Order, quorum is defined as a simple majority, more than 50 per cent of committee members. For the purpose of the committee, only parent members will be included in quorum calculations. For example, if there are 12 committee members, seven must be present within 30 minutes of the time appointed for all meetings or committee shall stand adjourned.
- 6.2.8 Parent members shall declare themselves in a conflict of interest and should not vote on expenditure applications from their own school. When votes are held, only parent and community representative members are eligible to vote.
- 6.2.9 After each meeting, a trustee member of the committee will report back to the Board of Trustees and parent members will report to their respective Regional School Councils. A copy of the Board report and minutes will also be posted on the Board's website.

## **7. RELATED POLICIES, ADMINISTRATIVE REGULATIONS OR PROCEDURAL DOCUMENTS**

Administrative Regulation:

[B-7.3.1, Parental Involvement](#) (To be renamed Parent Involvement Committee)

## **8. REFERENCE DOCUMENTS**

Legislation:

[Education Act](#)

[Ontario Regulation 612/00, School Councils and Parent Involvement Committees](#)

Other Documents:

Robert's Rules of Order