



Kawartha Pine Ridge District School Board

Policy Statement

Policy Name: Naming/Renaming and Opening Ceremonies of Schools and Board Facilities **Policy Code: BA-6.1**

Section: Business and Administrative Services

Established: April 29, 1999

Revised or

Reviewed: October 27, 2005; October 29, 2009; April 16, 2014; April 25, 2019;
May 28, 2024; November 26, 2024

1. Policy Statement

The Kawartha Pine Ridge District School Board recognizes that schools and Board facilities are an integral part of the community in which they are situated and serve.

The Board will conduct official opening ceremonies for new or expanded schools, and the naming or renaming of any new or existing school will involve consultation with students, staff, families, local communities, and partners, as decided by the Board of Trustees.

2. Objective

This policy will establish the parameters for opening ceremonies appropriate to the completion of a new school or an addition to an existing school and the naming and renaming of schools and Board facilities. This policy will ensure clarity, fairness and transparency regarding the process of naming and renaming through consultation.

3. Definitions

Ad Hoc Committee

An ad hoc committee is a temporary committee established with the sole mandate to resolve a specific issue and is dissolved when the specific task is complete.

Board

The corporate Board which maintains the daily operation of the system; Kawartha Pine Ridge District School Board; a reference specifically pertaining to Kawartha Pine Ridge District School Board as a legal entity; also referred to as KPR or KPRDSB.

Board of Trustees

The elected governance branch of the Board.

Consultation

A process of seeking guidance, information, and opinions from stakeholders, including students, staff, families, local communities, and partners, to inform decision-making by the Board of Trustees.

Cornerstone

An essential design feature that marks the start of the school or facility's opening.

Facility

A building that is owned by KPR but is not functioning as a school.

Opening Ceremony

An event that marks the official commencement or inauguration of a school or facility. This event typically includes speeches, the presence of dignitaries, and various ceremonial activities to celebrate the opening.

Policy

A statement of intent, governing principle or end result, adopted by the Board of Trustees in open public session; it is intended to articulate what must be done, the rationale for it and a framework for the system.

School

A place of teaching and learning for KPR students.

School Plaque

A school plaque is a commemorative or informative sign typically mounted on a wall within a school building or facility. It serves to recognize significant events, achievements, or individuals associated with the school or facility, such as the opening of a new building.

4. Application

This policy applies to all trustees and staff members who are involved in the completion of a new school or an addition to an existing school or Board facility and to those considering a name change for an existing school or Board facility.

5. Responsibility

The Board of Trustees will have final approval for the naming or renaming of a school or Board facility based on names as recommended by the ad hoc naming committee.

The Director of Education will ensure the establishment of the ad hoc naming committee and will determine and allocate staff and other resources required to support this policy and related administrative regulation.

6. Policy

6.1 Naming/Renaming of Schools and Board Facilities

As identified in the guiding principles, as outlined in this policy's associated Administrative Regulation BA-6.1.1, Naming/Renaming and Opening Ceremonies of Schools and Board Facilities, principles of fairness and transparency will be supported in the naming and renaming of schools and Board facilities.

The Board will ensure that the relevant community is involved in the request of the formation of an ad hoc naming committee while also ensuring that wider KPR community has input if and when a committee is formed. The membership and duties of the ad hoc naming committee are outlined in Administrative Regulation BA-6.1.1, Naming/Renaming and Opening Ceremonies_of Schools and Board Facilities.

6.2 New Schools and Major Renovations

New schools and major additions to schools or facilities shall be opened in an official manner with a program that follows expectations described in the administrative regulation.

6.3 Expansions to Schools

Expansions may be opened with a less formal program established through the administrative regulation.

6.4 School Plaques

Plaques to identify new construction and major alterations shall be inscribed with the names of the Chairperson and members of the Board of Trustees in office at the date of the official opening together with the name of the Director of Education.

6.5 Cornerstone

A cornerstone inscribed with the year of school opening/expansion will be incorporated into the construction of the new school or major expansion.

6.6 Funding of Opening Ceremonies

The Board will consider the need for school opening ceremonies within the upcoming budget year and shall provide sufficient funds to complete 6.2, 6.3, 6.4 and 6.5 above.

7. Related Policies, Administrative Regulations or Procedural Documents

Board Policies:

[B-3.2, Equity, Diversity and Inclusion](#)

[B-3.3, Human Rights: Code-Based Discrimination and Harassment](#)

Administrative Regulations:

[B-3.3.1, Human Rights: Code-Based Discrimination and Harassment](#)

[BA-6.1.1, Naming/Renaming and Opening Ceremonies of Schools and Board Facilities](#)

BA-6.1.1A, Naming/Renaming and Opening Ceremonies of Schools and Board Facilities: Appendix A: Principal's Sample Ceremony Checklist (to be linked)

Other:

[KPR Mission, Vision and Values](#)

[KPR Strategic Plan](#)

8. Reference Documents

Legislation:

[Education Act](#)

[Human Rights Code](#)

Other:

[Calls for Justice for Missing and Murdered Indigenous Women and Girls](#)

[Truth and Reconciliation Commission of Canada 94 Calls to Action](#)

[United Nations Declaration on the Rights of Indigenous Peoples \(UNDRIP\)](#)