

# School Cash Online Donations and Registration Without Adding A Student Instructions]

## Table of Contents

- KEV SCHOOL CASH ONLINE DONATIONS .....2
- INSTRUCTIONS FOR REGISTERING FOR SCHOOL CASH ONLINE WITHOUT ADDING A STUDENT .....3
- CREATE YOUR PROFILE .....4
- SIGN IN TO COMPLETE ACCOUNT SET UP (without adding a student to profile).....5
- MAKING A DONATION THROUGH SCHOOL CASH ONLINE .....6

## KEV SCHOOL CASH ONLINE DONATIONS

At the Kawartha Pine Ridge District School Board, we inspire our students to excel in learning, to succeed in life, and to enrich our communities. We appreciate the support of parents/guardians and community members to help us achieve this goal. We are very fortunate to receive donations to our schools and programs from parents/guardians and community members.

### **What qualifies as a donation?**

**Donations** must meet the Canada Revenue Agency (CRA) criteria for a tax receipt:

- there is no benefit to the donor,
- the directed gift does not benefit any person not dealing at arm's length with the donor, and
- decisions about how donations will be used will be made by the charity (in this case the school)

### **What does not qualify as a donation?**

- donations to external charities (i.e. Terry Fox Fun)
- payment for a table at a fun fair to sell parent crafts, and
- donations where the donor has requested that the gift be used for a specific purpose or person(s).

Parents/guardians and community members can donate to school fundraising initiatives online. Simply visit <https://kprdsb.schoolcashionline.com/>

This application allows all KPRDSB schools to collect and track online donations. Donors will receive tax receipts through email for donations over \$1.00. Donors can also retrieve and reprint tax receipts by logging into the School Cash online website.

**\*YOU DO NOT HAVE TO HAVE A STUDENT AT A SCHOOL TO USE SCHOOL CASH ONLINE\***

# INSTRUCTIONS FOR REGISTERING FOR SCHOOL CASH ONLINE WITHOUT ADDING A STUDENT:

1. To make online donations please click on the link  
<https://kprdsb.schoolcashionline.com/>

## Registering for School Cash Online (Without Adding a Student)

kprdsb.schoolcashionline.com

oolCashOnline

Martha Pine Ridge District School Board

Paying for school items just got easier!  
Sign up to get started today.

**What is School Cash Online?**  
School Cash Online is an easy to use and safe way to pay for your children's school fees.  
[Learn more](#)

**Register** **Sign In**

Best In Class Security Gives You The Best Protection

CSAE 3416 Certified PCI Compliant SSAE 16 Certified

**About KEV Group:**  
Over the past 18 years, KEV has helped over 6,000 schools manage their cash in the easiest way possible.  
[Learn More About Us](#)

**How Does This Work?**  
It's simple! Just follow the 4 easy steps to make payments. Then see your payment history and receive receipts via email.  
[Read More](#)

# CREATE YOUR PROFILE

## User Registration

### Create Your Profile

First Name	<input type="text"/>	✓
Last Name	<input type="text"/>	✓
Email	<input type="text"/>	✓
Password	<input type="password"/>	✓
<small>Password strength: <b>Good</b></small>		
<small>Your password must contain at least 8 characters, one upper case letter, one lower case letter, and one number.</small>		
Confirm Password	<input type="password"/>	✓
Security Question	<input type="text"/>	✓
Security Answer	<input type="text"/>	✓
Do you want to receive email notifications for new fees assigned to your student and updates on school-related activities?	<input type="text"/>	✓

You can withdraw consent to receive email notifications from KEV group any time by logging in School Cash Online and going to 'My Account settings' located in the top right side of the page and clicking on 'Manage Email Notifications' to remove your consent

 SchoolCashOnline

 Kawartha Pine Ridge District School Board

[Home](#) > [Registration](#) > [Confirmation Email](#)

### Confirmation Email

**Thanks! Please check your email inbox.**

We've sent you an email to confirm your email address. Please click the link in the email to complete your registration.

#### Didn't get the email?

1. Check your spam/junk folder
2. Add [mailer@schoolcashonline.com](mailto:mailer@schoolcashonline.com) to your address book to help emails from us avoid your spam filter.
3. To request a new verification email [click here](#).

### School Cash Online: Confirm Your Email Address inbox x

School Cash Online - Kawartha Pine Ridge District School Board <[infoReply@schoolcashonline.com](mailto:infoReply@schoolcashonline.com)>  
to me

09:34 (3 minutes ago) ☆

Hello

Please click the link below to confirm your email address.

<https://kprdsb.schoolcashonline.com/Registration/ConfirmConfirmationEmail8c7a43db-ad77-4312-a39a-5b66c278f17c>

If the link doesn't work, copy the link and paste it into your web browser.

Thank you.

Your School Cash Online Support Team

This email was sent by KEV Software, Inc. (d/b/a KEV Group Inc.) located at 3000 S Hulen Street, Suite 124-582, Fort Worth, TX 76109 in the United States and 1187 Caledonia Road, Suite 200, Toronto, ON M5A 2K1 in Canada. For support, please visit our website at <https://www.schoolcashonline.com/home/Suport>

 SchoolCashOnline

 Kawartha Pine Ridge District School Board

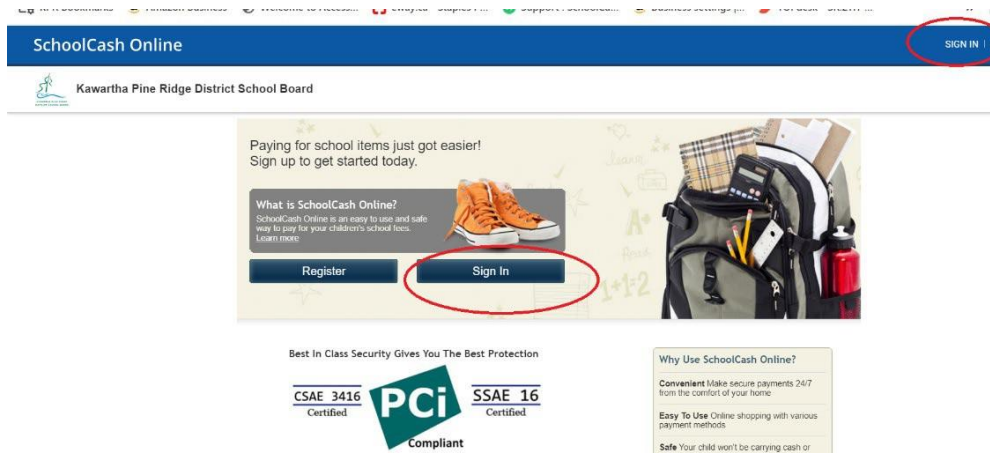
[Home](#) > [Registration](#) > [Registration Complete](#)

### Registration Complete

Thank you for confirming your email address. [Click here](#) to sign in!

# SIGN IN TO COMPLETE ACCOUNT SET UP (without adding a student to profile)

<https://kprdsb.schoolcashionline.com/>



## ENTER EMAIL ADDRESS AND PASSWORD

### SchoolCash Online

#### Sign In

Email Address

Password

Forgot your password?

Remember me

New to SchoolCash Online?



Welcome to your new SchoolCash Online login page.

**\*NEXT VERY IMPORTANT TO SELECT "I DON'T WANT TO ADD A STUDENT"(Bottom of Screen) AND CONFIRM.\***



#### Add Student

\* indicates a required field

1. Type in the School Board name and select one from the list

Kawartha Pine Ridge District School Board

Type in the School Board name and select one from the list

2. Select School Name from the list

3. Enter student information

Student Number

I don't have the student number.

First Name

Last Name

Birth Date

Date format: mm/dd/yyyy

I don't want to add a student



## MAKING A DONATION THROUGH SCHOOL CASH ONLINE

<https://kprdsb.schoolcashionline.com/>

1. Enter your email and password

### SchoolCash Online

#### Sign In

Email Address

Password

[Forgot your password?](#)

Remember me

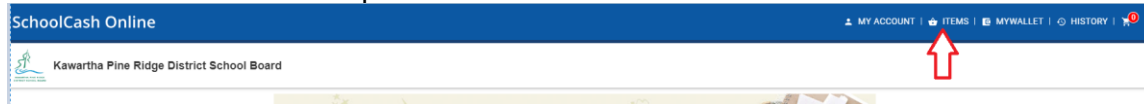
SIGN IN

New to SchoolCash Online?

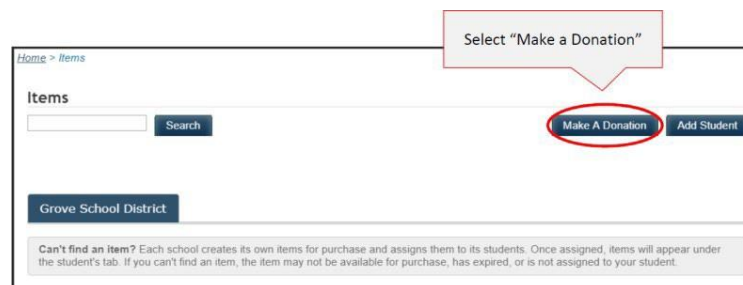
REGISTER NOW



2. Click on **"ITEMS"** on the top of the screen



3. Click on **"MAKE A DONATION"** button on the page (top right).



## Give To Kawartha Pine Ridge District School Board

Thank you for your interest in making a donation to the Kawartha Pine Ridge District School Board.

In the Kawartha Pine Ridge District School Board our primary purpose is academic achievement. We educate our students to excel in learning, succeed in life and enrich our communities.

Based on your selection below, your donation will be directed to either a school or a school board program. Donations made on this page are for Kawartha Pine Ridge District School Board students and programs only.

Donations must meet the Canada Revenue Agency (CRA) criteria for a tax receipt:

- There is no benefit of any kind to the donor or anyone designated by the donor
- The directed gift does not benefit any person not dealing at arm's length with the donor
- Decisions about how the donations will be used will be made by the charity (in this case the school)

**PLEASE NOTE THIS PAGE IS INTENDED FOR DONATIONS ONLY. PLEASE DO NOT USE THIS PAGE TO PAY FOR YOUR CHILD'S STUDENT ACTIVITY FEES (E.G. PROGRAM OR ACTIVITY FEES, YEARBOOK, PIZZA LUNCHESES, HOT LUNCH).**

**Donations made through this online donation page are non-refundable. The donation receipt will be issued to the name of the login account holder.**

If the original purpose of the donation no longer exists, or cannot be complied with, or if the donation cannot be fully utilized for that purpose, or if the donation violates KPRDSB policy or the law (e.g., Human Rights Code), KPRDSB reserves the right to redirect the donation made to other appropriate charitable purposes. All monetary donations to the KPRDSB become property of the KPRDSB.

Examples of payments that **DO NOT** qualify as donations (no tax receipt provided) and should not be made through the online donation module include (but are not limited to):

- **Donations to external charities (i.e. Terry Fox Foundation)**
- Payment for a table at a fun fair to sell parent crafts
- Donations where the donor has requested that the gift be used for a specific purpose or person(s). ( Ex. Fee's for John Smith's Grade 8 Excursion)

Please note that if you want to donate to a school-based fundraiser, such as Heart and Stroke or the Canadian Cancer Society, please contact the individual school to confirm that the school is hosting a fundraiser for that charity. Those donations must be made under the individual schools' pages and do not qualify for a tax receipt. Please do not donate to any other charitable organizations using this site.

Please retain this receipt for tax purposes.

Thank you for your continued support of student achievement, well-being and success in the Kawartha Pine Ridge District School Board.

4. The donor is required to enter the donation amount under **“Gift information”** and choose the school they wish to donate to by clicking the **“School”** drop down menu as well as the **“Initiative”** under the initiative drop down box. **\*\*\*Please note that these donations are intended for KPRDSB internal fundraising purposes only, and are not intended for redistribution to other charitable organizations.\*\*\***

The screenshot shows a web form for donations. It is divided into two main sections: 'Gift Information' and 'Tribute Information'.  
In the 'Gift Information' section, there are radio buttons for donation amounts: \$20, \$50, \$100 (selected), \$250, \$500, and \$1000. There is also a text input field for 'Other Amount'. Below this, there are two dropdown menus: 'School' (set to 'Career and Technology Center') and 'Initiative' (set to 'General'). The 'Initiative' dropdown is open, showing a list of options: 'General', 'Dance-a-thon', 'Playground', and 'Faculty Awards'. A mouse cursor is pointing at 'Faculty Awards'.  
In the 'Tribute Information' section, there is a dropdown menu for 'This gift is:' with the option 'Not a tribute gift' selected.

5. If the funds are designated for a specific purpose, please indicate the **purpose** under the **“Message field”** in the **“Message to School Board”**.

- Click **“Add to Cart”** at the bottom of the screen.

The screenshot shows the SchoolCashOnline donation interface. On the left, a list of five parts of the donation screen is shown: 1. Board Message, 2. Donation Amount, School & Initiative, 3. Tribute Information (optional), 4. Message to School Board (optional), and 5. Tax Receipt. A red box highlights the 'Add to Cart' button at the bottom right of the form. A red arrow points from the 'Add to Cart' button to the 'Add To Cart' button in the screenshot. The form itself is titled 'Give To Grove School District' and includes sections for 'Gift Information', 'Tribute Information', 'Message to School Board', and 'Tax Receipt'. The 'Add To Cart' button is circled in red.

- Review the items outlined in your cart. You may make donations to multiple schools in one transaction by clicking **“Select more items”**. Once you are ready to proceed to checkout, click **“Continue”** at the bottom of the checkout screen.
- You will now be required to select **“eCheck”** in order to continue.

The screenshot shows the 'Select Payment Method' screen. The 'eCheck' option is selected, indicated by a red arrow pointing to the radio button. The 'Continue' button is highlighted with a red arrow. The 'Your Order' summary shows 'Board Donation Qty: 1' and a 'Total' of '\$100.00'. A 'Back' button is also visible.

Payment method for School Cash Online for Kawartha Pine Ridge District School Board is echeck. An eCheck is an electronic version of a paper cheque used to make online payments. Anyone with a chequing/savings account can pay by eCheck through School Cash Online. When paying with an eCheck, the transaction will be held as pending until the electronic funds have cleared your bank. School Cash Online **does not** store your eCheck details for security and industry compliance. You will therefore need to enter the information every time you checkout.



The next page is where you will enter banking information. **NOTE:** It is automatically defaulted to “checking”, however if you have a “savings” account please ensure you select “savings”. Please fill out all banking areas (banking transit #, institution #, account #).

Account Type:  Checking  Savings \*

**Canadian Cheque Sample**

Bank Transit Number (5 Digits) \*

Institution Number (3 Digits) \*

Account Number (1-12 Digits) \*

Re-Enter Account Number: \*

An eCheque (or electronic cheque) is an electronic version of a paper cheque used to make payments online. Anyone with a bank account can pay by eCheque through SchoolCash Online.

To make a payment with an eCheque, you simply provide the following information:

Your bank transit number\*  
Your bank institution number\*  
Your bank account number\*

\*This information is printed on your paper cheques as noted in the picture below. If you do not have a paper cheque, you can request this information from your online or phone banking. This information may also be displayed on a Direct Deposit or EFT (Electronic Fund Transfer) from your financial institution.

SchoolCash Online uses this information to debit your payment amount directly from your bank account.

[Print Authorization](#) [Read More](#)

I authorize the financial institution designated (or any other financial institution I may authorize at any time) to begin deductions as per my instructions for monthly regular recurring payments and/or one-time payments from time to time, for payment of all charges arising under my SchoolCash Online account(s). SchoolCash Online will provide 2 days notice of the amount of each regular debit. SchoolCash Online will obtain my

Agree and have printed this authorization

Back Continue

### The School Cash Online Parent Help Desk

The Parent Help Desk is available to assist with the registration process, password recovery, accessing your account, or payment issues.

**Contact:** Parent Help Line: 1-866-961-1803 or email: [parenthelp@schoolcashionline.com](mailto:parenthelp@schoolcashionline.com)