



Application of Interest for Community Planning & Partnership

To be considered as a facility partner with the Kawartha Pine Ridge District School Board, potential partners must complete and submit this form. **Applications are due by end of day, October 19th, 2018.** Applications are reviewed in accordance with Board Policy B-8.3 Facility Partnerships and all other applicable policies, regulations and procedures.

Please submit completed forms to Susan Pickett, Community Outreach, by email or post (contact information below).

Name of Organization:

Website (if applicable):

Charitable registration number (if applicable):

Non Profit Status:

Full Address:

Contact Name:

Position:

Phone number:

Email:

School location of interest:

Identify which room(s) you are interested in leasing:

PACE/PCVS Room(s): _____

Campbellford District High School Room: _____

Other: _____

Please provide a brief description of your organization and its goals:

Please provide a brief description of the service or services to be offered in the facility:

How would a facility partnership between the Board and your organization provide a benefit to the students at the school, the Board or the community?

Please indicate your facility needs including size and type of space, unique service requirements (if any), parking requirements, accessibility requirements, plumbing, etc.

Please identify the hours that you would need access to the space:

How many staff/visitors/clients would you estimate will access your operations each day?

Please provide information about the financial viability of the organization (KPR may request documents that provide proof of financial viability e.g. audited financial statements).

Please briefly outline any renovations you would be requesting to this space, which will be at the cost of the lessee, and subject to the school board's project management and purchasing policies and procedures.

Please provide any other information that you feel may be pertinent to this application.

Date:

Application is due by end of day, October 19th, 2018.

Contact: Susan Pickett

Susan_Pickett@kprdsb.ca

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