Plan for Success
A Guide for Grade 8 Students and Parents

- Decoding a Course Code
- Decoding a Timetable
- Selecting a Stream
- Assessing Your Learning Skills
- How to Prepare for a Career
- Specialist High Skills Major and Dual Credits
- The Ontario Secondary School Diploma (OSSD)

Educating for Success!
2015-2016
We cannot always build the future for our youth, but we can build our youth for the future.

~ Franklin D. Roosevelt
Dear Students and Parents,

Students begin a new and exciting chapter in their educational careers when entering secondary school. The experience needs to reflect our mission as a school board, which is:

“We educate our students to excel in learning, to succeed in life and to enrich our communities.”

In partnership with parents and the broader community, teachers and school staff work to help students make good choices in many respects and very importantly about courses and potential post secondary school and career paths. This document is one support provided to help guide you in the early aspects of secondary education. It has been developed to serve as an introduction to secondary education as well as to use as a planning tool to help set goals and priorities.

There are many people at our schools who are there to help you with any of your questions or concerns about programs and pathways to further education or the world of work. Please speak with any and all of your teachers and other school staff about these important decisions. They can help you as well as direct you to the resources that are available in your school.

Parents need to continue to be very involved in the education of their child(ren) throughout the high school years. Your support and positive attitude toward the importance of education and regular attendance and good work habits have a tremendous impact on your child(ren). When home and school work together our students benefit tremendously.

The school experience is enhanced when students get involved outside of the classroom as well as inside. I strongly encourage every student to join the music or art programs, or sports teams, or clubs, or student government, or any of the many activities that are available. These are a very important aspect of creating lifelong positive experiences that enhance one’s success in life.

I wish you much success and happiness in your high school years!

Sincerely,

Rusty Hick

Director of Education
Listed below are terms and definitions commonly used in Secondary School.

**Community Involvement Hours**
All students in Ontario are required to complete forty hours of service to non-profit community agencies as part of their Ontario Secondary School Diploma (OSSD) requirements.

**Compulsory Course**
Refers to 18 specific courses students must take, and fulfills part of the 30 credit Ontario Secondary School Diploma requirements (OSSD).

**Course Code**
This six character code describes the subject, grade level and course type or destination of a secondary school course.

**Course Type**
Compulsory Grade 9 and 10 course types can be taken as Academic, Applied or Locally Developed types of courses.

**Credit**
A credit value of 1.0 is granted upon successfully completing a 110-hour course with a minimum mark of 50%.

**Destination Courses**
Compulsory Grade 11 and 12 courses can be taken in the university, university/college, college or school-to-work destinations.

**Dual Credit**
A program that will allow students to earn a college credit while in high school.

**EQAO Literacy Test**
The literacy test is written in Grade 10. A student must pass the literacy requirement to earn the OSSD.

**EQAO Math Test**
Students in Grade 9 Applied and Academic stream classes will complete an EQAO Math Assessment as part of their Grade 9 course.

**Exams**
Students will write an exam, which tests their knowledge on the entire course work, at or near the end of the semester.

**Optional Courses**
Students will select 12 courses that are of specific interest to them and which will count towards the 30 credit Ontario Secondary School Diploma (OSSD) requirements.

**OSSD**
The Ontario Secondary School Diploma is granted after fulfilling all necessary credits, literacy and community volunteer hours requirements.

**Prerequisite Course**
Refers to a specific course you must successfully complete before taking another course at the next grade level.

**Semester**
The school year is divided into two semesters. A student will usually take four courses in each semester.

**Specialist High Skills Major**
A program that will allow students to specialize in an area of interest.

**Timetable**
A timetable outlines the time, room number, lunch period, teacher and semester in which you will take all of your courses.
Ontario Secondary School Diploma Requirements

18 Compulsory Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits Required</th>
<th>Credits Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>English (one per Grade)*</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Math (three, at least one in Grade 11 or 12)</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Science</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>French (Grade 9)</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Canadian Geography (Grade 9)</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Canadian History (Grade 10)</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>The Arts</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Health and Physical Education</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Civics (Grade 10)</td>
<td>.5</td>
<td></td>
</tr>
<tr>
<td>Careers (Grade 10)</td>
<td>.5</td>
<td></td>
</tr>
</tbody>
</table>

Group 1 - Choose one from…

Additional credit in English, French as a second language, * or a Native language, or a classical or international language, or social sciences and the humanities, or Canadian and world studies, or guidance and career education, or cooperative education**

Group 2- Choose one from...

Additional credit in health and physical education, or the arts, or business studies, or French as a second language,** or cooperative education***

Group 3- Choose one from...

Additional credit in science (Grade 11 or 12), or technological education, or French as a second language,** or computer studies, or cooperative education***

12 Optional Credits

12 Optional Credits †

Other Requirements

Ontario Secondary School Literacy test taken in Grade 10

40 Community Volunteer Hours Completed over four years

* A maximum of three credits in English as a second language (ESL) or English literacy development (ELD) may be counted towards the four compulsory credits in English, but the fourth must be a credit earned for a Grade 12 compulsory English course.

** In groups 1, 2, and 3, a maximum of two credits in French as a second language can count as compulsory credits, one from group 1 and one from either group 2 or group 3.

*** A maximum of two credits in cooperative education can count as compulsory credits.

† The 12 optional credits may include up to four credits earned through approved dual credit courses.

The OSSD

The OSSD is the diploma that students work towards achieving in secondary school. Every Kawartha Pine Ridge District School Board secondary school student must successfully complete the following requirements:

- 30 credits – 18 compulsory credits and 12 optional credits
- Ontario Secondary School Literacy Test
- 40 Community Involvement Hours

The diploma allows you to apply to university, college, apprenticeship training programs or the workplace.

The Ontario Secondary School Certificate (OSSC)

The Ontario Secondary School Certificate will be granted on request to students who leave school before earning the Ontario Secondary School Diploma, provided that they have earned a minimum of 14 credits distributed as follows:

Compulsory credits (total of 7)

- 2 English
- 1 Canadian Geography or History
- 1 Mathematics
- 1 Science
- 1 Health and Physical Education
- 1 The Arts or Technological Education

Optional credits (total of 7)

seven optional courses selected by the student
The Individual Pathways Plan

Your Plan for Success

Goal-setting and pathways planning are key components in assuring a successful high school experience. The Individual Pathways Plan (or “IPP”) will help students take responsibility for their education, along with the support of guidance counsellors, teachers and the Student Success team.

Starting in Grade 7, students begin to document their interests and accomplishments in an electronic portfolio, which becomes their IPP. They research and keep track of potential careers and post-secondary opportunities of interest, and use these records to make informed decisions about the pathways they will follow through their high school years. All students from Grades 7 through 12 are required to maintain an IPP, and to review and update their IPP at least twice a year.

Career Cruising is an excellent web-based tool that forms the basis of the IPP. Teachers guide students on the use of Career Cruising while students develop their IPP. Students and parents can access Career Cruising and the student IPP at home. Information on careers, colleges and university programs, job-search and resume-building tools are some of the useful features of Career Cruising. Students also plan and pick their high school courses through the Career Cruising program.

Step 1:
Login to Career Cruising: www.careercruising.com. If you do not already have a username and password, ask your teacher for one.

Step 2:
Begin your pathways plan by exploring careers. You can use either the Career Matchmaker, or the Explore Careers features. Remember to save careers of interest to your portfolio, and to check out the “suggested high school subjects”.

Step 3:
Use the course planner page to map courses that you might like to take while in high school.

Educating for Success!
Course codes reflect government stipulations across the Province.

All courses have the first five characters as mandated by the Ministry of Education and a sixth character for school use:

Decoding a Course Code

**ENG 1P1**

These letters identify the subject. Subject Codes – the first letter in the course code denotes the course’s department area:

- A: Arts
- B: Business
- C: Canadian & World Studies
- E: English
- F: French
- G: Guidance & Career Education
- H: Humanities & Social Sciences
- L: International Languages
- M: Mathematics
- P: Physical Education
- S: Sciences
- T: Technology

This number identifies the grade:

1. Grade 9
2. Grade 10
3. Grade 11
4. Grade 12

This letter identifies the course type or destination:

- Grade 9-10
  - D: Academic
  - P: Applied
  - L: Locally Developed
  - O: Open

- Grade 11-12
  - C: College
  - E: Workplace
  - M: University/College
  - O: Open
  - U: University

This school indicator is used to distinguish course characteristics:

- 1: Common code
- B: Boys
- G: Girls

Semester 1 - September - January

<table>
<thead>
<tr>
<th>Period</th>
<th>Day 1</th>
<th>Day 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>PPL10G-03 Fernandes, S. 129</td>
<td>PPL10G-03 Fernandes, S. 129</td>
</tr>
<tr>
<td>2</td>
<td>ENG1D1-02 Moore, J. 158</td>
<td>ENG1D1-02 Moore, J. 158</td>
</tr>
<tr>
<td>Lunch</td>
<td>10:50-11:44</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>FSF1D1-02 Kennedy, C. 220</td>
<td>CGC1D1-03 Keith, R. 210</td>
</tr>
<tr>
<td>4</td>
<td>CGC1D1-03 Keith, R. 210</td>
<td>FSF1D1-02 Kennedy, C. 220</td>
</tr>
</tbody>
</table>

Semester 2 - February - June

<table>
<thead>
<tr>
<th>Period</th>
<th>Day 1</th>
<th>Day 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>PPL10G-03 Fernandes, S. 129</td>
<td>PPL10G-03 Fernandes, S. 129</td>
</tr>
<tr>
<td>2</td>
<td>BTT1O1-02 Tracy, K. 233</td>
<td>BTT1O1-02 Tracy, K. 233</td>
</tr>
<tr>
<td>Lunch</td>
<td>10:50-11:44</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>MPM1D1-05 MacDonald, B. 239</td>
<td>SNC1D1-06 Pegutter, B. 247</td>
</tr>
<tr>
<td>4</td>
<td>SNC1D1-06 Pegutter, B. 247</td>
<td>MPM1D1-05 MacDonald, B. 239</td>
</tr>
</tbody>
</table>

Each high school might have different start and end times, and different lunch times.

www.kprschools.ca
Assessing Your Learning Skills

Learning skills are important to your success as a student. Students who consistently apply their learning skills at the "excellent" level generally maximize their grades.

These skills are not only important to your success in secondary school, but they are also the skills employers value when hiring employees. Employers refer to these skills as “ Employability Skills” or “Essential Skills and Work Habits”. Working to improve these skills is critical to your future success.

<table>
<thead>
<tr>
<th>Rate Yourself</th>
<th>Needs Improvement (rarely)</th>
<th>Satisfactory (sometimes)</th>
<th>Good (mostly)</th>
<th>Excellent (at all times)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Responsibility</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fulfils responsibilities and commitments within the learning environment.</td>
<td>0 1 2 3 4</td>
<td>5 6</td>
<td>7</td>
<td>8 9 10</td>
</tr>
<tr>
<td>Completes and submits class work, homework, and assignments according to agreed-upon timelines.</td>
<td>0 1 2 3 4</td>
<td>5 6</td>
<td>7</td>
<td>8 9 10</td>
</tr>
<tr>
<td>Takes responsibility for and manages own behaviour.</td>
<td>0 1 2 3 4</td>
<td>5 6</td>
<td>7</td>
<td>8 9 10</td>
</tr>
<tr>
<td><strong>Organization</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Devises and follows a plan and process for completing work and tasks.</td>
<td>0 1 2 3 4</td>
<td>5 6</td>
<td>7</td>
<td>8 9 10</td>
</tr>
<tr>
<td>Establishes priorities and manages time to complete tasks and achieve goals.</td>
<td>0 1 2 3 4</td>
<td>5 6</td>
<td>7</td>
<td>8 9 10</td>
</tr>
<tr>
<td>Identifies, gathers, evaluates, and uses information, technology, and resources to complete tasks.</td>
<td>0 1 2 3 4</td>
<td>5 6</td>
<td>7</td>
<td>8 9 10</td>
</tr>
<tr>
<td><strong>Independent Work</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Independently monitors, assesses, and revises plans to complete tasks and meet goals.</td>
<td>0 1 2 3 4</td>
<td>5 6</td>
<td>7</td>
<td>8 9 10</td>
</tr>
<tr>
<td>Uses class time appropriately to complete tasks.</td>
<td>0 1 2 3 4</td>
<td>5 6</td>
<td>7</td>
<td>8 9 10</td>
</tr>
<tr>
<td>Follows instructions with minimal supervision.</td>
<td>0 1 2 3 4</td>
<td>5 6</td>
<td>7</td>
<td>8 9 10</td>
</tr>
<tr>
<td><strong>Collaboration</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accepts various roles and an equitable share of work in a group.</td>
<td>0 1 2 3 4</td>
<td>5 6</td>
<td>7</td>
<td>8 9 10</td>
</tr>
<tr>
<td>Responds positively to the ideas, opinions, values, and traditions of others.</td>
<td>0 1 2 3 4</td>
<td>5 6</td>
<td>7</td>
<td>8 9 10</td>
</tr>
<tr>
<td>Builds healthy peer-to-peer relationships through personal and media-assisted interactions.</td>
<td>0 1 2 3 4</td>
<td>5 6</td>
<td>7</td>
<td>8 9 10</td>
</tr>
<tr>
<td>Works with others to resolve conflicts and build consensus to achieve group goals.</td>
<td>0 1 2 3 4</td>
<td>5 6</td>
<td>7</td>
<td>8 9 10</td>
</tr>
<tr>
<td>Shares information, resources, and expertise, and promotes critical thinking to solve problems and make decisions.</td>
<td>0 1 2 3 4</td>
<td>5 6</td>
<td>7</td>
<td>8 9 10</td>
</tr>
<tr>
<td><strong>Initiative</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Looks for and acts on new ideas and opportunities for learning.</td>
<td>0 1 2 3 4</td>
<td>5 6</td>
<td>7</td>
<td>8 9 10</td>
</tr>
<tr>
<td>Demonstrates the capacity for innovation and a willingness to take risks.</td>
<td>0 1 2 3 4</td>
<td>5 6</td>
<td>7</td>
<td>8 9 10</td>
</tr>
<tr>
<td>Demonstrates curiosity and interest in learning.</td>
<td>0 1 2 3 4</td>
<td>5 6</td>
<td>7</td>
<td>8 9 10</td>
</tr>
<tr>
<td>Approaches new tasks with a positive attitude.</td>
<td>0 1 2 3 4</td>
<td>5 6</td>
<td>7</td>
<td>8 9 10</td>
</tr>
<tr>
<td>Recognizes and advocates appropriately for the rights of self and others.</td>
<td>0 1 2 3 4</td>
<td>5 6</td>
<td>7</td>
<td>8 9 10</td>
</tr>
<tr>
<td><strong>Self-Regulation</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sets own individual goals and monitors progress towards achieving them.</td>
<td>0 1 2 3 4</td>
<td>5 6</td>
<td>7</td>
<td>8 9 10</td>
</tr>
<tr>
<td>Seeks clarification or assistance when needed.</td>
<td>0 1 2 3 4</td>
<td>5 6</td>
<td>7</td>
<td>8 9 10</td>
</tr>
<tr>
<td>Assesses and reflects critically on own strengths, needs, and interests.</td>
<td>0 1 2 3 4</td>
<td>5 6</td>
<td>7</td>
<td>8 9 10</td>
</tr>
<tr>
<td>Identifies learning opportunities, choices, and strategies to meet personal needs and achieve goals.</td>
<td>0 1 2 3 4</td>
<td>5 6</td>
<td>7</td>
<td>8 9 10</td>
</tr>
<tr>
<td>Perseveres and makes an effort when responding to challenges.</td>
<td>0 1 2 3 4</td>
<td>5 6</td>
<td>7</td>
<td>8 9 10</td>
</tr>
</tbody>
</table>

Total your score on the chart ________  Record your grade average from your last report card ________

What do you notice about the two scores? _______________________________________________________

Write the skill you rated the lowest. _____________________________________________________________

How will you improve this skill? _________________________________________________________________
Choosing a Type of Course

Questions and Answers

Q: Can I change from one type of course in Grade 9 to another type in Grade 10?
A: In most cases, a student may enrol in a different type of course in a subject in Grade 10 than the type he or she completed in Grade 9, although doing so may require additional preparation as recommended by the Principal. In the case of Mathematics, however, to move from Grade 9 Applied Math to the Grade 10 Academic Math will require the completion of either a designated transfer course or the Grade 9 Academic Math course.

Q: Do I have to wait until I am in Grade 10 to change the type of course I am in? Can I change while in my Grade 9 year?
A: Sometimes, but it is not always possible to rearrange a timetable once the semester begins to accommodate a change in course type.

Q: Can I take different types of courses for different subject areas?
A: Yes! You are encouraged to take the types of courses that best suit your interests, goals and learning style.

Q: Is there somewhere or someone I can go to for help if I have questions about the courses I should take?
A: Yes! Your classroom teacher can assist you with selecting courses. You can also attend the secondary school information evenings for assistance or call the high school for more information. Don’t forget that your parents can be helpful in providing advice and assisting you with your planning.

Q: I have an I.E.P. (Individual Education Plan). Do I still have an I.E.P. in secondary school?
A: Yes. It is part of your transition plan to secondary school. You and your parents need to review the new I.E.P. in the first 30 days of Grade 9. Accommodations are available for students who require them in the following areas: technological support, extra time for tests and assignment completion, and quiet places for test taking.

“Which one do I choose?”

Course types offered in Grades 9 and 10 are Locally Developed, Academic, Applied or Open courses. These differ from those offered in Grades 11 and 12, which are destination-related courses: college, university, workplace or open courses. Read the information below to get a better idea of which course type is best for you. If you are uncertain, get help from your teacher or the secondary school Guidance Department. They will be able to advise you.

Academic “D”
Students will learn the essential concepts of a subject and explore related materials. Emphasis will be on theory and abstract thinking as a basis for future learning. Students should be working consistently at or above Level 2+, 3, or 4 in Grade 8, and independent learners.

Applied “P”
Students will learn the essential concepts of a subject. Emphasis will be on the practical and hands-on applications of the concepts. Students should be working consistently at Level 1+, 2-, or 2 in Grade 8. These students are generally more dependent learners and require greater teacher direction and instruction.

Locally Developed “L”
Students will learn the most essential concepts of a subject. School staff generally recommend these courses for students with specific learning needs, or students who are working consistently at Level 1 or below in Grade 8. Students require greater teacher direction and instruction to accommodate learning needs.

Open “O”
Students will learn concepts and skills designed to prepare for further study in the subject area. Expectations are designed to be appropriate for all students. Generally the optional courses (e.g. physical education, art, etc.) are offered as Open courses.

Choosing a Pathway

Pathways are the courses you need to take to get to a destination after secondary school. Remember that the type of course you choose in Grade 9 is not a binding decision—it is possible to alter your pathway as you progress through high school. Seek help from your guidance counsellor, teachers and parents when considering a change of course type and/or destinations. Your academic performance rather than your grade 9 course selections will determine future post-secondary destinations and career options.
Helpful Tips and Information

Entering secondary school is a very exciting time for students but it can also lead to some anxiety. The following are tips suggested by present secondary school students to help you get started.

**Be interested and enthusiastic about the move to Secondary School**
To make a successful transition to Secondary School:

- Get involved by joining clubs and teams. You will build new friendships and be happy you did.
- Get to know and build positive relationships with your teachers. Be sure to ask for extra help if you need it.
- Exchange phone numbers or contact information with friends in each of your classes so that they can pick up notes or homework for you if you are absent from school.

**Make sure travel arrangements to and from school are organized.**
If you are eligible for busing, find out your pick up and drop off times and location prior to the start of school. Have back up travel arrangements in case you miss the bus or have to stay after school. If you have questions, call (705) 748-5500 or 1-800-757-0307 or visit www.stsco.ca (bus cancellation).

**Use an agenda (electronic or paper) so that you can develop good study habits and practice organizational skills.**
Set aside a particular time to and find somewhere private and quiet to study. Work out a daily timetable that incorporates all your needs and interests.

Extracurricular clubs, volunteer hours, sports, and even favourite TV programs are all part of your daily schedule, which needs to be kept organized. Include these activities in your agenda in addition to homework time, assignment due dates, upcoming tests and exam dates. It is important that you complete and submit all assessments as required.

**Attend the Orientation Days arranged by your Secondary School.**
Watch for information in your school’s newsletters about parent information nights, teacher visits, school orientation days and welcome days (often held in late August). All of these events are designed to help students prepare for secondary school.
Helpful Tips and Information

To find out more information about workplace opportunities, visit
Ontario Skills Passport: www.skills.edu.gov.on.ca

To find out more information about apprenticeship opportunities, visit:
www.apprenticeshipsearch.com
www.tradeability.ca
www.oyap.com

To find out more information about college opportunities, visit:
www.ontariocolleges.ca

To find out more information about university opportunities, visit:
www.electronicinfo.ca

Also visit: www.careercruising.com

To find out more information on Math Help, grades 7-10, visit:
www.homeworkhelp.ilc.org

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School routines and timetables
The school will provide information regarding start/end times and basic routines. Most schools allow 5-10 minutes to get to your next class. Plan your route wisely so you are on time—late students are disruptive to all students. Obtain general school supplies during the summer or on school breaks. Teachers will let you know if you need specific course supplies on the first day of class. Lunch periods will be included in your timetable—plan accordingly to ensure you are not hungry. All secondary schools have cafeterias.

School Fees
Each school may charge students for co-curricular activities. These activity fees may vary from school to school. Students who are experiencing financial difficulties are invited to speak to a Guidance Counsellor to access financial support.

Volunteer Hours
Students may begin to collect the 40 community volunteer hours for their graduation requirement after they complete Grade 8. Each student will be given the community involvement guideline. Please call a Guidance Counsellor if you have any doubts about the volunteer activity being chosen. Remember that these hours must be completed outside of the school day.

Communications
All schools have voicemail for reporting student absences. Students need to bring a note from the parent/guardian after an absence.

Locks and Lockers
You will be given your own locker, which is identified by a number. Keep your lock combination secret to protect the belongings you store in your locker. Remember to use your locker throughout the day to avoid carrying all your books in your school bag. Store some in your locker and visit it during the day to exchange books.
Cooperative Education and Experiential Learning programs offer a unique combination of classroom learning and practical experience in the workplace. All students benefit from this way of learning whether their destination is work, apprenticeship, college or university. The following are some benefits of this kind of learning:

- earn credits towards graduation diploma (counts for two compulsory credits)
- earn one to four credits (learn outside the classroom)
- explore career choices (most career goals can be accommodated)
- develop employability skills (reinforce essential skills and work habits)
- gain work experience and references for a résumé (sometimes leads to part-time or summer jobs)
- OYAP (Ontario Youth Apprenticeship Program) is one form of cooperative education
- usually a two-credit cooperative education course is for students in Grades 11 and 12
- work experience can be in any grade
- Take Our Kids to Work is a provincial job shadowing program for Grade 9 students (first Wednesday in November)
- can take many different forms (see chart below)

**Different Forms of Experiential Learning**

- Take Our Kids to Work
- Job Shadowing/ Twinning
- Virtual Experience
- Project-based Experience
- Work Experience
- Cooperative Education
- OYAP

**Ontario Youth Apprenticeship Program (OYAP)**

The Ontario Youth Apprenticeship Program (OYAP) is a School-to-Work program that opens the door for students to explore and work in apprenticeship occupations starting in Grade 11 or Grade 12 through the Cooperative Education Program. Students have an opportunity to become registered apprentices and work towards becoming certified journeypersons in a skills trade while completing their secondary school diplomas.
The Specialist High Skills Major (SHSM), a province-wide initiative, enables students to customize their high school experience to suit their interests and talents. The goal is to prepare for a successful post-secondary transition to apprenticeship training, college, university, or employment, while meeting the requirements of the Ontario Secondary School Diploma (OSSD).

Through the SHSM program, students will gain sector-specific credits, skills and knowledge, and make informed decisions. This makes the learning environment more engaging for students, focuses them on graduation, and prepares them to pursue their career goals.

**Students interested in a SHSM will be able to:**
- Select a bundle of 8-10 credits identified in a Ministry approved framework including:
  - **Four “Major” credits,** (two grade 11 credits and two grade 12 credits which provide sector specific knowledge and skills.
  - **Two to four required credits,** including English, Science and Mathematics, delivered in the context of the sector.
  - Earn sector recognized certifications such as First Aid, CPR and WHMIS.
  - Engage in experiential learning through job shadowing, work experience, and cooperative education - a minimum of two credits linked to the “Major” credits.
  - Engage in ‘reach ahead’ experiences which range from industry tours, to visits to colleges, universities and training facilities.

**Ontario Skills Passport**
The Ontario Skills Passport (OSP), which is a key component of the SHSM, provides employers with a consistent method of assessing and recording the demonstration of skills, and work habits in the workplace.

**When do students start a SHSM?**
Students are able to enter a SHSM based on readiness and alignment of the program with their interests and post-secondary goals. Entry should occur no later than Year Three in order for the student to be appropriately scheduled into the required courses.

**Specialist High Skills Major Sectors:**
A list that is growing!
- Arts & Culture
- Business
- Construction
- Environment
- Forestry
- Health & Wellness
- Horticulture & Landscaping
- Hospitality & Tourism
- Information & Communications Technology
- Manufacturing
- Non Profit
- Transportation
- Sports

**Dual Credit Program**

**What it is?**
Students participate in apprenticeship training and post-secondary courses, earning dual credits that count towards both their high school diploma and their post-secondary diploma, degree or apprenticeship certification.

**Who it’s for?**
Students who need learning opportunities outside of high school and who would benefit from a college or apprenticeship experience.

**How it helps?**
Students have the opportunity to:
- Earn high school credits while studying at a local college or taking apprenticeship training
- Gain experience that will help them with their postsecondary education or apprenticeship
- Get a head start on learning and training for their future careers.
At Kawartha Pine Ridge DSB, we are providing students with educational opportunities to support their learning through the use of technology. With the use of digital tools and software, we can offer students expanded learning through access to online courses and software in the classroom.

**ELEARNING**
As students progress through high school, they will have the opportunity to take courses online which they can select through their Guidance Counsellor. Registration in eLearning provides access to a wide variety of courses from school boards across Ontario. Online courses provide flexibility for students who may have conflicts in their schedules or are experiencing other challenges. Courses are written by the Ministry of Education and delivered over the internet by certified Ontario teachers.

**BLENDED LEARNING**
The focus of Blended learning is to provide students with the opportunity to make use of technology tools to enhance their learning in the classroom. Teachers promote the use of digital tools in research, communication, creation and presentation of student learning. These students can access information, communicate with other students in their class and submit digital assignments to their teachers.

**EDSBY**
In support and extension of Blended learning, Kawartha Pine Ridge District School Board has recently opened a portal through the use of a new application known as Edsby, to promote parent/teacher/student communication, collaboration and feedback. This virtual tool can be used by teachers to make the files they would like their student’s to access available online and provide a virtual space through which parents can view student progress and communicate with their child’s teacher. If you haven’t received an email to access Edsby, please contact the school office.

**Dates to Keep in Mind**
- Report Cards are issued twice in each semester:
  - Semester 1 -- mid-November and end of January
  - Semester 2 -- mid-April and end of June
- Parent-Teacher Nights are arranged around report card dates. Newsletters, voice messages and Edsby are often used as forms of communication.
- Please see the annual School Year Calendar for important dates and information.
<table>
<thead>
<tr>
<th>Helpful Websites</th>
<th>Description</th>
</tr>
</thead>
</table>
| [https://homeworkhelp.ilc.org](https://homeworkhelp.ilc.org)                     | **Math Homework Help**
Homework Help is a FREE online math help resource for students in Grades 7-10. Homework Help provides FREE, live one-on-one tutoring from Ontario teachers. Homework Help is funded by the Ontario government and administered by TVO. |
| [https://kpr.edsby.com/](https://kpr.edsby.com/)                               | **Edsby**
Edsby is a learning management system used to promote communications and collaboration between K to 12 students, teachers, parents and school administrators. |
| [http://www.eqao.com](http://www.eqao.com)                                     | **Education Quality and Accountability Office**
Provides students, parents, teachers and the public accurate and reliable information about student achievement.                              |
| [http://www.edu.gov.on.ca](http://www.edu.gov.on.ca)                           | **Ministry of Education**
Provides information on educational policy, curriculum and educational issues in Ontario.                                                    |
| [http://www.curriculum.org](http://www.curriculum.org)                        | **Ontario Curriculum Centre**
Provides course curriculum for all courses offered in Ontario.                                                                                |
### Secondary Schools in Kawartha Pine Ridge District School Board

Educational Centre, 1994 Fisher Drive, Peterborough, ON, K9J 6X6  
Toll free: 1-877-741-4577 or locally (705) 742-9773  
The website for every secondary school can be easily accessed through the following address: [www.kprschools.ca](http://www.kprschools.ca)  
Go to the tab that says Schools and find any one listed below:

<table>
<thead>
<tr>
<th>School Name</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adam Scott Collegiate Vocational Institute</td>
<td>175 Langton St. Peterborough, ON K9H 6K3</td>
<td>(705) 743-7373</td>
</tr>
<tr>
<td>Bowmanville High School</td>
<td>49 Liberty St. N. Bowmanville, ON L1C 2L8</td>
<td>(905) 623-4416</td>
</tr>
<tr>
<td>Campbellford District High School</td>
<td>#960-119 Ranney St. N. Campbellford, ON K0L 1L0</td>
<td>(705) 653-3060</td>
</tr>
<tr>
<td>Clarington Central Secondary School</td>
<td>200 Clarington Blvd. Bowmanville, ON L1C 5N8</td>
<td>(905) 697-9857</td>
</tr>
<tr>
<td>Clarke High School</td>
<td>3425 Hwy 35/115 R.R.#8 Newcastle, ON L1B 1L9</td>
<td>(905) 987-4771</td>
</tr>
<tr>
<td>Cobourg Collegiate Institute</td>
<td>335 King St. E. Cobourg, ON K9A 1M2</td>
<td>(905) 372-2271</td>
</tr>
<tr>
<td>Courtice Secondary School</td>
<td>1717 Nash Rd. Courtice, ON L1E 2L8</td>
<td>(905) 436-2074</td>
</tr>
<tr>
<td>Crestwood Secondary School</td>
<td>1885 Sherbrooke Street W. Peterborough K9J 7B1</td>
<td>(705) 742-9221</td>
</tr>
<tr>
<td>East Northumberland Secondary School</td>
<td>71 Dundas St. R.R.#3 Brighton, ON K0K 1H0</td>
<td>(613) 475-0540</td>
</tr>
<tr>
<td>Kenner Collegiate Vocational Institute</td>
<td>633 Monaghan Rd. S. Peterborough, ON K9J 5J2</td>
<td>(705) 743-2181</td>
</tr>
<tr>
<td>Lakefield District Secondary School</td>
<td>71 Bridge St. Lakefield, ON K0L 2H0</td>
<td>(705) 652-3333</td>
</tr>
<tr>
<td>Norwood District High School</td>
<td>P.O. Box 70, 44 Elm St. Norwood, ON K0L 2V0</td>
<td>(705) 639-5332</td>
</tr>
<tr>
<td>Port Hope High School</td>
<td>130 Highland Dr. Port Hope, ON L1A 2A3</td>
<td>(905) 885-6346</td>
</tr>
<tr>
<td>Thomas A. Stewart Secondary School</td>
<td>1009 Armour Rd. N. Peterborough, ON K9J 7B1</td>
<td>(705) 743-5230</td>
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</tbody>
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**Educating for Success!**  
[www.kprschools.ca](http://www.kprschools.ca)