

THE KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

**ACCOMMODATION REVIEW COMMITTEE - PETERBOROUGH SECONDARY SCHOOLS**

**MINUTES - FEBRUARY 3, 2011**

PRESENT: Don Blair (Chairperson), Peter Mangold, Rose Kitney, Roy Wilfong, Cathy Abraham, Melanie Foulkes, James Burrett (for Natalie Hawthorne), Lauren Dallin, Darrell Wright, Rachel Bemrose, Madeline Brown, Scott Tuck, Alison Sadowski, Kim Whiteside, Carissa McCaw, Lori Quinlan, Sean Hazeldine, Staphanie Coleman-Sadd, Melanie O'Grady, Denise Severin, Margaret Marchen, Valerie Ridgeway (for Andrew Pyle), Barry Adams, Joseph DiGuiseppe, Rebecca Ballarin, Annie Johnston, Mary Harran, Tammy Salem, Janet Wylie, Tony Spiridis, Amanda Little, Bob Gallagher, Eileen Madder, Keith Riel, and Cheryl Gzik.

ITEM	DISCUSSION HIGHLIGHTS	ACTION	RESPONSIBILITY
1. Call To Order	<p>Chairperson Don Blair called the meeting to order and introduced the Committee members and identified their stakeholder groups.</p> <p>D. Blair introduced Director Rusty Hick, Chairperson of the Board Diane Lloyd, Trustee Angela Lloyd and Trustee Cyndi Dickson also in attendance.</p>		
2. Adoption of Agenda	<p>The Agenda was approved with no revisions or additions.</p>		
3. Introductory Remarks	<p>Don Blair reviewed the Pupil Accommodation Review process, specifically the Accommodation Review Committee Mandate included in Board Policy, BA-1.2 Pupil Accommodation Review: School Closure-Consolidation. The Committee shall use the School Valuation Framework and the information received during the public meetings to create the final report of the Committee. The Board's generic School Valuation Template may be modified by the Committee if there are unique community features to be included. This report will be submitted to the Board through the Director. Administration will then provide the analysis of the School Valuation Report and submit the findings, proposals and recommendations of the Committee to the Board.</p>		

<p>3. Introductory Remarks (cont'd)</p>	<p>The school board has a mandate to provide high quality programs and services within stimulating learning environments while maintaining stewardship of its available resources. When the Board established this Committee in December of last year, it recognized that declining student enrolment over the past ten years and projections of further decline may have an impact on student learning into the future. The Committee has the opportunity to review Board information and to receive input from the public during their deliberations. A final report with a set of recommendations will be produced at the end of this process in the spring.</p>		
<p>4. Presentation - Enrolment Projections (Norm Breitner, Manager - Planning Services)</p>	<p>Norm Breitner, Manager - Planning Services for the Kawartha Pine Ridge District School Board reviewed the process of collecting projected enrolments. The historical enrolment, by school, was reviewed, along with the factors that are considered in projecting school enrolments. Factors considered include current enrolment, demographics, development activity, PPS, Provincial Plans, and Official Plans. The current trends and demographics of the ARC area were reviewed, including a declining fertility rate, an aging population, a declining number of persons per household, and a decline in public elementary and secondary enrolment. The four secondary schools in the Accommodate Review are currently 1184.2 students under capacity. Projections for 2014/15 reveal that the four secondary schools will be 1897.96 students under capacity. - <b>See attached</b></p>	<p>Provide copy of Presentation</p>	<p>Cheryl Gzik</p>

<p>5. Announced Public Delegations a) Tom Churchill (TASSS Parent) b) Michael Saunders (PCVS School Council_</p>	<p>Tom Churchill (Thomas S. Stewart S.S. parent) presented a power-point presentation on what they feel that TASSS can offer to students, staff and the community. He also indicated that the TASSS building can easily be divided into an intermediate and high school facility.</p> <p>Rose Kitney - With regard to changing TASSS to a secondary/intermediate school, did you have discussions as to where the Grade 7/8's would come from?</p> <p>Tom Churchill - There was no discussion as to where the intermediate students would come from.</p> <p>*****</p> <p>Michael Saunders (PCVS School Council) spoke about the value of PCVS to students, value to the community, and value to the Board. He advised that the School Council has spoken to experts about accessibility, and with funding made available, PCVS could be made accessible. He referred to PCVS as having two campuses.</p> <p>Madeline Brown - Where are the two campuses that you are referring to?</p> <p>Michael Saunders - PCVS has the main campus on McDonnell Street as well as the 25 students at the youth shelter, Carriage House.</p> <p>Cathy Abrahams - Would you please clarify about 60 students having city bus passes.</p> <p>Denise Severin - these city bus passes are provided to students and reduce the cost of bussing.</p> <p>James Burrett - Do you have any statistics on the distance that some students are walking?</p>		
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<p>5. Announced Public Delegations a) Tom Churchill (TASSS Parent) b) Michael Saunders (PCVS School Council (cont'd)</p>	<p>Michael Saunders - No</p> <p>Lori Quinlan - How many students are enrolled in the arts program?</p> <p>Denise Severin - 338</p> <p>Rose Kitney - You indicated that PCVS cannot market their programs, why is that?</p> <p>Michael Saunders - We are restricted by the Board to only send out information to our feeder schools.</p> <p>Lori Quinlan - Are there any statistics of art program students at the beginning of the year compared to current numbers?</p> <p>Denise Severin - PCVS had 75 art program students at the beginning of the year, compared to approximately 100 currently.</p> <p>Rachel Bemrose - How can wheelchair students access the art programs, and what is the cost to make PCVS accessible?</p> <p>Michael Saunders - There are no wheelchair students in the art program currently. They have not researched the cost, but know it can be done.</p> <p>Cathy Abraham - What is the cost of bussing out-of-boundary art program students?</p> <p>Denise Severin - Statistics not available at this time.</p>		
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<p>6. Review of Data Collection Reports</p>	<p>Don Blair reviewed the Data Collection Reports with the Committee. Section 9, Financial Data, was reviewed. The Committee was advised that there are several legislated grants and these grants are dependent upon enrolment at each school.</p> <p>A review of Custodial, Maintenance, Utilities and Renewal Costs for the years 2006 - 2010 for each school was distributed and reviewed.</p> <p>Bob Gallagher - Is it possible to get the square footage of each school building? <b><i>See attached.</i></b></p> <p>Don Blair - We will provide this information at the next meeting.</p> <p>Rose Kitney - With regard to the financial data, can we have an explanation of facility condition index. The facility condition index is listed as 2003 for three schools but not for PCVS.</p> <p>Don Blair explained that Engineers from the Ministry of Education reviewed all schools and determined what repairs would be required based on the age and stage of the building at the time of the review in 2003. The estimated cost of repairs divided by the identified replacement cost of the school creates a percentage which is the Facilities Condition Index (FCI). If the FCI exceeds 65%, the school was deemed, by the Ministry, to be Prohibitive to Repair (PTR). Therefore, the lower the FCI, fewer repairs are needed. The term "PTR" is no longer used by the Ministry of Education (MOE) in the funding model.</p> <p>Tammy Salem - With regard to the air conditioning costs for TASSS, are those costs for the entire year - does it include summer school?  <b><i>The utility and maintenance costs provided include all costs related to heating, air conditioning, and day-to-day maintenance for the entire year.</i></b></p> <p>The Committee was asked to review these Data Collection Reports, and bring back any further comments.</p>	<p>Provide square footage of each school</p> <p>Update PCVS Data Report Form by including "2003" for Facility Condition Index.</p> <p>Provide details - see details in bold italics</p> <p>Committee members to review and suggest any changes/revisions to Data Collection Reports</p>	<p>Don Blair</p> <p>Cheryl Gzik</p> <p>Don Blair</p> <p>Committee Members</p>
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<p>7. Development of School Information Profile</p>	<p>Don Blair reviewed the generic school valuation framework document. There are three values to be considered when completing the valuation framework: Value to the Student, Value to the Board and Value to the Community/Local Economy. Ministry Guidelines clearly direct that review committees are to prioritize Value to the Student as the one with the most importance.</p> <p>The Valuation Framework Document will be up-dated at each meeting. Comments and notes will be collated and forwarded electronically to Committee members following each meeting for the Committee's review prior to the next meeting. The Minutes of each meeting will be forwarded to the Committee as well as posted on the KRP Website. Hard copies of the Valuation Framework document and Minutes will be provided at each meeting.</p> <p>Don Blair asked for comments/suggestions from the Committee with respect to any revisions to the School Information Profile.</p> <p>James Burrett - what does Value to the Community/Local Economy actually mean?</p> <p>Don Blair - there is no expansion other then what this Committee would choose to do.</p> <p>Alison Sadowski - with respect to the Data Report Form, Section 6 - "Does the school have a child care centre?", this would not be pertinent to any of the four secondary schools and should be removed.</p> <p>Don Blair - confirmed that the child care centre questions could be removed from the Data Report Forms since none of the schools involved in the Accommodation Review have day care centres.</p>	<p>Committee members to review and make notes on the Valuation Framework Document and determine if it should be modified for this review.</p> <p>Prepare minutes and forward to Committee members</p> <p>Remove the three questions related to child care under Section 6 - Community Use Data</p>	<p>Committee members</p> <p>Don Blair/Cheryl Gzik</p> <p>Cheryl Gzik</p>
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<p>7. Development of School Information Profile (cont'd)</p>	<p>James Burrett - suggested using a 1-5 numeric scale</p> <p>Don Blair - suggested that the Committee would need to attach language to a numeric scale</p> <p>Scott Tuck - suggested: 5 always/best, 4 almost always, 3 sometimes, etc.</p> <p>Bob Gallagher - some type of objective descriptive would be helpful as well.</p> <p>James Burrett - the closing of a school would not have a major impact on local economy, so could probably ignore that fact for these schools in Peterborough</p> <p>Denise Severin- suggested that schools do have a large impact on the local community and economy.</p> <p>Margaret Marchen - it is the intention of Ministry to refer to impact of business as well as community at large.</p> <p>James Burrett - all questions are equally important and should be weighted equally</p> <p>Don Blair - the profile can be altered, however, if we keep changing it the Committee would have to keep going back to each question.</p> <p>James Burrett - suggested that the question "How many members of the community are employed at the school?" could be irrelevant, because it would be the same answer for all schools.</p> <p>Don Blair - if there are concerns, the Committee can review the School Information Profile and could come back and make adjustments at the next meeting.</p>	<p>Prepare new School Information Profile showing a rating scale of 1-5</p>	<p>Cheryl Gzik</p>
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<p>7. Development of School Information Profile (cont'd)</p>	<p>Rose Kitney - if the Committee has agreed to use a matrix method to determine value, are we doing that as a whole as a committee - or as individual committee members?</p> <p>Don Blair - would expect that part of the work as a Committee member would be that you can consider the questions on your own and bring your thoughts to the floor to be discussed as a group. Each school group would not develop their own rating ... it is a function of the whole Committee.</p> <p>There were no suggested changes to the School Information Profile in its Generic Form.</p>		
<p>8. Preparation For Next Meeting - February 28, 2011</p>	<p>Don Blair advised that a copy of the up-dated template of the School Information Profile will be provided to the Committee. Committee members are asked to review the profile prior to the next meeting.</p> <p>If any Committee members have any suggestions for future Agenda Items, please contact Don Blair or Cheryl Gzik with the Agenda item. If there is an area you would like examined more thoroughly, please let us know.</p> <p>Janet Wylie - With respect to the order of the agenda, would it be possible to have the actual Committee meeting placed after Unannounced Public Delegations.</p> <p>Don Blair - All documents that the Committee has received are posted on the KPR web site and available to the public. Because of timelines, this is a Committee meeting and the agenda is for the Committee to be informed to be able to make a decision. The public does have two opportunities to speak to the Committee before and after the meeting. The public can also send in a presenter's package if they do not want to speak to but provide feed back to the Committee. It is not the intent for this Committee to get into a debate with the public.</p> <p>Stephanie Coleman-Sadd - what are the in-boundary and out-of-boundary enrolments for the speciality programs?</p>	<p>Provide details of enrolments</p>	

<p>8. Preparation For Next Meeting - February 28, 2011 (cont'd)</p>	<p>Don Blair - will have this information for the next meeting.</p> <p>Barry Adams - does the Board have any information with respect to long term renovations planned for the schools?</p> <p>Don Blair - we can provide a report that looks at the capital planning improvement that looks at capital plans 25 years out and would give you an idea of some the repairs and renovations that are imminent. The major items on the audit are listed as most critical to cosmetic ... critical ones are addressed first - in the last 7 years, major issues have been addressed in the schools.</p> <p>Bob Gallagher - for future meetings - would like to have a copy of the Board Policy on accessibility - <b>refer to Policy B-3.2 - Equity, Diversity and Inclusion on the KPRDSB Website at <a href="http://www.kprschoools.ca">www.kprschoools.ca</a>. Please also refer to the Equity and Diversity Brochure on the website.</b></p> <p>Annie Johnston - What are the rental expenses incurred by the schools in the city.</p> <p>James Burrett - Can you clarify the wording "Does the Board need to subsidize maintenance in the school(s) in order to ensure basic operational and maintenance functions?". What does "subsidize" mean? Are all schools equally subsidized?</p> <p>Don Blair- subsidization would be costs that would be above what would be considered normal - is it above and beyond the MOE grant structure for maintenance.</p> <p>Keith Riel - with respect to school boundaries, some students are bussed to other schools. Is this something that is offered at any school. Can students get free city bus passes to any school?</p> <p>Don Blair - each school has boundaries and students within those boundaries are expected to attend that school, however, there are speciality programs that students may access at another school. The Principal has the discretion to accept an out of boundary student, but transportation is not provided.</p>	<p>Provide copy of current Capital Plan</p> <p>Provide copy of Board Policy</p> <p>Provide details of rental expenses</p>	<p>Don Blair</p> <p>Don Blair</p> <p>Don Blair</p> <p>Don Blair</p>
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<p>8. Preparation For Next Meeting - February 28, 2011 (cont'd)</p>	<p>Don Blair - all group use data was generated by Mary McGee who is responsible for booking all properties.</p> <p>Next Meeting - Kenner CVI - February 28 at 6:30 — if any questions, please feel free to contact Don Blair or Cheryl Gzik.</p> <p>All correspondence from Committee members will be answered and copied to the entire Committee.</p>		
<p>9. Future Meeting Dates</p>	<p>February 28, 2011 - Kenner CVI                  April 7, 2011 - Adam Scott CVI                  May 12, 2011- Peterborough CVS</p>		
<p>10. Unannounced Public Delegations</p>	<p><u>Cheryl Clark - Westmount/PCVS Parent</u></p> <p>C. Clark spoke to the loss of students to the separate school board. While Kawartha Pine Ridge DSB is looking to close schools, the separate school board is expanding. Ministry numbers indicate that elementary enrolment has steadily declined for both boards, however secondary school enrolment for PCVS has increased. She indicated that 25% of Westmount students go to St. Peters Secondary School and that the most common reason for going to St. Peters is that it is within walking distance. What can the Board do to stop losing students to the separate school board?</p> <p><u>Catherine Gibbon - former teacher at PCVS</u></p> <p>C. Gibbon questioned the demographics and trends that were reported by Norm Breitner. She stated that the demographics and trends should include both counties as well as the city because students that come to all four of these schools do not only come from the city of Peterborough.</p>	<p>Details to be provided at next meeting</p>	<p>Don Blair</p>

<p>10. Unannounced Public Delegations</p>	<p><u>Di Farquhar - Queen Mary Parent</u></p> <p>D. Farquhar expressed concerns over the possible revitalization of downtown Peterborough. The Go Bus system has been expanded to Peterborough and seems viable. The possibility of a rail system being expanded to Peterborough is also in the near future. These are part of the economic development of the city of Peterborough. Because we seem to be losing students to the separate school board, we should be marketing our programs that we can provide.</p> <p><u>Jayne Mark - parent at PCVS</u></p> <p>J. Mark stated that she feels that a decision has already been made by the Board and that these meetings are a private forum with an audience. She stated that 3,000 new homes have been approved by the City of Peterborough on Lily Lake Road, so why is the Board contemplating closing a secondary school. How are we going to bring people from the Toronto to the Peterborough area if we don't have suitable programs for students. Closing a secondary school will make the other secondary schools too large, making it impossible for students to get on sport teams. Her final statement was "the local hospital could reduce their deficit, why can't the Board?"</p> <p><u>Michael Saunders - PCVS School Council</u></p> <p>Why not look at the boundaries and feeder schools, and perhaps build a Grade 7/8 school?</p> <p>Don Blair - The Accommodation Review Committee will look at all information and then make a recommendation to the Board. The Board will make the final decision.</p>		
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<p>10. Unannounced Public Delegations (cont'd)</p>	<p><u>Adirenne Abrahamse - TASSS parent</u></p> <p>A. Abrahamse stated that perhaps allocating grade 7/8's to TASSS would be a possibility. She stated that she is very proud to be part of a board whose inclusionary practices are stellar. When we have specific programs at specific schools that are not inclusionary - that's not acceptable. Perhaps the reason there are no students in wheelchairs at PCVS because these students know they can't access the school. We need to be accessible to all students. A. Abrahamse stated that the amount of business provided to downtown should not be an issue. Students should be participating all day at their school - not hanging around the downtown core.</p> <p><u>Nancy Beck - teacher at Queen Mary</u></p> <p>N. Beck expressed concerns about moving Grade 7/8's from an elementary school and closing an elementary school. She also advised that not all people have access to internet, and suggested that the public could call into the Board and be provided with hard copies of minutes, reports, etc. N. Beck also expressed concerns about having a weighted scale for the School Information Profile - you can't put equal value on economy and community. Students and programs must come first. She suggested that a spokesperson from the City of Peterborough speak about future development in the city.</p> <p><u>Peter Spasof - parent PCVS</u></p> <p>P. Spasof spoke about PCVS students going downtown. To his knowledge, the students that go downtown during breaks go to buy food not to "hang-out". He does not believe that the issue of students going downtown is an ethical issue.</p> <p>Don Blair thanked all of the speakers.</p>		
<p>11. Adjournment</p>	<p>Don Blair, Chairperson, adjourned the Accommodation Review Committee Meeting.</p>		